

MINUTES
HOME RULE CHARTER COMMISSION
CITY OF CRANDALL, TEXAS
Wednesday March 11, 2020 at 6:00 p.m.

Chairman – Michelle Barton
Co-Vice Chairman – Jeremy Roth Co-Vice Chairman - Pat Branson

Commission Members
Jon Capps Robert Dlabaj Jennifer Hiser Sharon Hutchins
Michael Jacobs Charles Marsh Micalah Medlin Katy Vaughan Mike West
Ruth White Cherie Williams Tex York

City Staff:

David Lindsey, Mayor Pro Tem
Shannon Barnes, City Council Member
Bobbie Jo Taylor, City Secretary
Kent Hofmeister, City Attorney
Tim Atkins, City Council Member
Jana Shelton, City Manager

Citizens:

HOME RULE COMMISSION MEETING

1. Open Meeting, Invocation, Pledge of Allegiance –

Chairman Barton called the meeting to order at 6:00 p.m. Tim Atkins was asked to lead the invocation which was followed by the Pledge of Allegiance.

2. Roll Call –

Michael Jacobs and Jeremy Roth were not in attendance.

3. Citizen Comments: Three (3) minutes allowed per speaker on any item that is listed on the agenda or during a Public Hearing -

City Council Member Tim Atkins spoke to the Charter Commission thanking the members for the hard work and effort that has been put into the draft of the Home Rule Charter.

4. Approval of the February 27, 2020 and the March 5, 2020 minutes -

Jon Capps made a motion to approve the February 27th, 2020 and the March 5th, 2020 minutes. Pat Branson seconded the motion. The motion carried with a unanimous vote of the Commission.

5. **Discuss and consider approval of the Final Charter as prepared by the City Attorney to present to the Crandall City Council for approval -**

The Charter Commission held discussion regarding the Final Charter as prepared by the City Attorney. The following motions were made by the Commission:

Cherie Williams made a motion to amend Section 3.04 to state "The Mayor shall be recognized as the official head of the City government for all ceremonial purposes and by the Governor for purposes of military law and shall be able to vote on matters coming before the Council." Jennifer Hiser seconded the motion. The motion carried with a unanimous vote of the Commission.

Jennifer Hiser made a motion to reflect in the Charter that Section 3.02 and Section 8.02 reflect the same qualifications of office for City Council Members. Sharon Hutchins seconded the motion. The motion carried with a unanimous vote of the Commission.

Jennifer Hiser made a motion to add the word "exceed" to Section 16.02 A in order to not allow a review of the Charter to exceed more than a ten-year period. Katy Vaughan seconded the motion. The motion carried with a unanimous vote of the Commission.

Jon Capps made a motion to edit Section 10.01 "Platting of Property" to state that platting of land will be required to follow Chapter 212 of the Texas Local Government Code which governs Municipal Regulation of Subdivisions and Property Development. Cherie Williams seconded the motion. The motion carried with a unanimous vote of the Commission.

Jon Capps made a motion to use the lowercase m when referring to a Council member throughout the Charter. Cherie Williams seconded the motion. The motion carried with a unanimous vote of the Council.

Jennifer Hiser made a motion to approve the City of Crandall Charter to include the edits made earlier in the meeting. Micalah Medlin seconded the motion. The motion carried with a unanimous vote of the Commission.

6. **Discuss and consider presentation of the Final Charter as approved by the Charter Commission to the City Council -**

Chairman Barton discussed a letter she had prepared for the City Council that highlights the main points of the proposed Charter. The Commission members

agreed to come sign the letter before the City Council meeting so that the letter could be presented to the Council with the proposed Charter.

7. **Discuss and consider timeline for the City to send Charter to Citizens as allowed by law -**

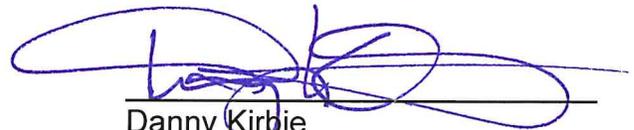
Jana Shelton, City Manager, advised the Commission that the Charter would be sent to the Citizens as soon as possible if it were to be approved by the City Council.

8. **Discuss and consider dates for townhall meetings -**

The Commission discussed dates to hold townhall meetings in order to educate the Community regarding the contents of the Charter. The Commission decided to possibly hold the townhall meetings the first and third week of April depending on accessibility to the locations.

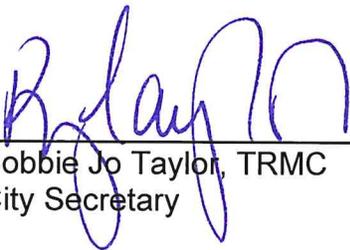
9. **Adjourn –**

Jon Capps made a motion to adjourn the meeting at 7:00 p.m. Ruth White seconded the motion. The motion carried with a unanimous vote of the Commission.



Danny Kirbie
Mayor

Attest:



Bobbie Jo Taylor, TRMC
City Secretary

