

**MINUTES  
HOME RULE CHARTER COMMISSION  
CITY OF CRANDALL, TEXAS  
Thursday February 6, 2020 at 6:00 p.m.**

**Chairman – Michelle Barton  
Co-Vice Chairman – Jeremy Roth Co-Vice Chairman - Pat Branson**

**Commission Members  
Jon Capps Robert Dlabaj Jennifer Hiser Sharon Hutchins  
Michael Jacobs Charles Marsh Micalah Medlin Katy Vaughan Mike West  
Ruth White Cherie Williams Tex York**

**City Staff:**

David Lindsey, Mayor Pro Tem  
Tim Atkins, Council Member  
Jana Shelton, City Manager  
Bobbie Jo Taylor, City Secretary

**Citizens:**

Travis Smith  
Casie Smith

**HOME RULE COMMISSION MEETING**

**1. Open Meeting, Invocation, Pledge of Allegiance –**

Chairman Barton opened with meeting at 6:02 p.m. Jeremy Roth led the Invocation followed by the Pledge of Allegiance.

**2. Roll Call-**

Robert Dlabaj was not present. Micalah Medlin and Tex York were not present during roll call however, both joined the meeting shortly thereafter. All other members of the Commission were present.

**3. Discuss and consider the minutes of January 23, 2020-**

Jon Capps made a motion to approve the minutes of January 23, 2020. Sharon Hutchins seconded the motion. The motion carried with a unanimous vote of the Commission.

**4. Discuss the City of Crandall's role in the creation of the Charter-**

The Commission spoke regarding concerns over the City Council and the Mayor's role in the creation of the Charter.

Katy Vaughan stated that she believes that the Council should not be an influence in the Charter process. The Commission agreed that the Council and the Mayor should not be allowed to influence the decisions made by the Commission during the process of writing the Charter.

Commissioner Barton stated that she would take action at future meetings if any problems were to arise with the Council or the Mayor.

**5. Discuss and consider a Preamble for the City of Crandall Charter as chosen from the examples at the previous Commission Meeting -**

The Commission discussed the options of the Preamble that were presented.

Jennifer Hiser made a motion to approve the following Preamble:

We the Citizens of Crandall, Texas in the spirit of goodwill, civic cooperation and good government in order to promote economic and cultural prosperity, provide for the common welfare, ensure health and safety, support municipal cooperation, and to encourage all citizens to benefit from and participate in the process of self-governance, hereby adopt this home rule charter as an expression of our City's purpose and in accordance with the constitution and laws of the State of Texas; we declare the City of Crandall, in Kaufman County to be a political subdivision of the State Texas with all the powers, rights, privileges, authorities, duties and immunities of local self-government as provided and limited in this charter.

Mike West seconded the motion. The motion carried with a unanimous vote of the Commission.

**6. Discuss and consider Article 1 – Incorporation and Boundaries -**

The Commission discussed and made changes to Article One – Incorporation and Boundaries. The following changes were made:

1. Article renamed to Article 1 – Incorporation, Form of Government and Boundaries
2. Moved Section 2.01 Form of Government to be included under Article One and be renamed as Section 1.01 Form of Government.
3. Section 1.01 will become Section 1.02 Incorporation

4. Section 1.02 will become Section 1.03 Boundaries and Limits
5. Section 1.03 will become Section 1.04 Annexations and Disannexations

Katy Vaughan made a motion to accept Article 1 with the changes made by the Commission. Charles Marsh seconded the motion. The motion carried with a unanimous vote of the Commission.

**7. Discuss and consider Article 2 - Form of Government and Powers –**

The Commission discussed Article 2 – Form of Government and Powers.

Katy Vaughan requested that any fees that could possibly be included on the Utility Bills if the City Government changed to Home Rule be place on the next agenda for discussion.

The Commission agreed to the following changes to Article 2:

1. Article renamed to Article 2 – Government and Powers
2. Section 2.01 Form of Government to be moved to Article 3 Section 3.01 and be renamed to City Council.
3. Section 2.02 will become 2.01 Powers of the City
4. Section 2.03 will become 2.02 Powers - General

Katy Vaughan made a motion to accept Article 2 with the contingency that the Commission will discuss Mandatory Utility Fees on the next Commission Agenda. Micalah Medlin seconded the motion. The motion carried with Ruth White opposing the motion.

**8. Discuss and consider Article Three – The City Council including but not limited to Term Limits, Places for the City Council vs. At large, and the number of successive terms -**

The Commission held discussion on Article 3 – The City Council. The following motions were made:

Jon Capps made a motion to elect City Council Members in places 1,2,3,4,5, and 6. Sharon Hutchins seconded the motion. The motion carried with Mike West, Ruth White, Katy Vaughan, Pat Branson and Michael Jacobs opposing the motion.

Katy Vaughan made a motion that the City Council and the Mayor will be elected to two (2) year terms. Pat Branson seconded the motion. The motion carried with Mike West, Tex York and Jon Capps opposing the motion.

Jon Capps made a motion to not implement term limits into the Charter. Tex York seconded the motion. The motion failed with Michelle Barton, Jeremy Roth, Pat Branson, Micalah Medlin, Michael Jacobs, Cherie Williams, Ruth White, Katy Vaughan, Charles Marsh and Sharon Hutchins opposing the motion.

Jennifer Hiser made a motion to limit the City Council and the Mayor to six (6) successive terms to be followed by one election cycle of two (2) years before any Official may serve again in the same capacity. Jeremy Roth seconded the motion. The motion carried with Michelle Barton, Pat Branson, Micalah Medlin, Cherie Williams, Ruth White and Katy Vaughan opposing the motion.

Jeremy Roth made a motion to establish an age requirement of 24 to be able to serve on the City Council or as Mayor. Micalah Medlin seconded the motion. The motion failed with Pat Branson, Sharon Hutchins, Mike West, Cherie Williams, Ruth White, Tex York, Jon Capps and Jennifer Hiser opposing the motion.

Jon Capps made a motion to establish an age requirement of 21 to be able to serve on the City Council or as Mayor. Cherie Williams seconded the motion. The motion carried with Micalah Medlin, Charles Marsh, and Katy Vaughan opposing the motion.

Jennifer Hiser made a motion to establish a one (1) year residency requirement to be able to serve on the City Council or as Mayor. Jeremy Roth seconded the motion. The motion carried with a unanimous vote of the Commission.

John Capps made a motion to approve section 3.03 Compensation of the City Council. Katy Vaughan seconded the motion. The motion carried with a unanimous vote of the Commission.

Jennifer Hiser made a motion to approve the remainder of Article 3 with the following changes and with the understanding that the changes will be brought back before the Commission for final approval:

1. Section 2.01 was moved to Section 3.01 – City Council
2. The Commission added qualifications for holding office to include felony convictions, sex offender registrations, tax delinquencies and crimes of moral turpitude.
3. Section 3.07 Meetings; Quorums will change the affirmative vote from at least (3) members to at least four (4) members.
4. Section 3.09 Powers of the City Council will remove the first paragraph as it is a duplicate of section 3.08 Abstention.
5. Section 3.09 Powers of the City Council will also remove item #8 regulating vehicles carrying passengers for hire.
6. Section 3.11 – Investigation By City Council will change the wording in the second paragraph from “without requiring competitive bids” to “with requiring competitive bids.”

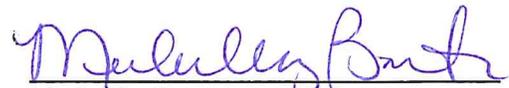
Katy Vaughan seconded the motion. The motion carried with a unanimous vote of the Commission.

## **9. Discuss and consider Article 4 – City Administration –**

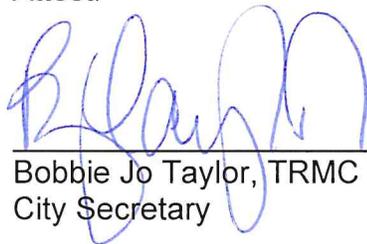
Jennifer Hiser made a motion to approve Article 4 – City Administration as written. Katy Vaughan seconded the motion. The motion carried with a unanimous vote of the Commission.

**10. Adjourn –**

Katy Vaughan made a motion to adjourn the meeting at 8:09 p.m. Cherie Williams seconded the motion. The motion carried with a unanimous vote of the Commission.

  
Michelle Barton  
Chairman

Attest:

  
Bobbie Jo Taylor, TRMC  
City Secretary