

**MINUTES
HOME RULE CHARTER COMMISSION
CITY OF CRANDALL, TEXAS
Thursday January 23, 2020 at 6:00 p.m.**

**Chairman – Michelle Barton
Co-Vice Chairman – Jeremy Roth Co-Vice Chairman - Pat Branson**

**Commission Members
Jon Capps Robert Dlabaj Jennifer Hiser Sharon Hutchins
Michael Jacobs Charles Marsh Micalah Medlin Katy Vaughan Mike West
Ruth White Cherie Williams Tex York**

City Staff:

Danny Kirbie, Mayor
David Lindsey, Mayor Pro Tem
Jana Shelton, City Manager
Bobbie Jo Taylor, City Secretary
Kent Hofmeister, City Attorney

Citizens:

HOME RULE COMMISSION MEETING

1. Open Meeting, Invocation, Pledge of Allegiance –

Chairman Michelle Barton opened the meeting at 6:00 p.m. Jon Capps led the invocation followed by the Pledge of Allegiance.

2. Roll Call -

All members of the Commission were in attendance.

3. Discuss and consider the minutes of January 9, 2020 –

Jon Capps made a motion to approve the minutes of January 9, 2020 with the time corrected to reflect 6:00 p.m. and a spelling error in the body of the document. Tex York seconded the motion. The motion carried with a unanimous vote of the Commission.

Mike West made a motion to move item #4 to be considered before item #9. Jeremy Roth seconded the motion. The motion carried with a unanimous vote of the Commission.

5. Discuss and consider unofficial workshops/work sessions -

Chairman Barton explained that she thought it would be beneficial to the Commission to break into smaller groups to be able to cover more of the Charter Document per meeting. However, Ms. Barton stated she has since come to the conclusion that the Commission should look over the entire Charter as a whole. The Commission agreed.

6. Discuss an outline for the articles to be covered in the Charter –

The Commission discussed the outline for the articles to be covered in the Charter. Those articles will include the following:

- Incorporation
- Boundaries
- Government and Powers
- City Council
- City Manager
- City Secretary
- Municipal Court
- City Attorney
- City Departments
- Boards and Commissions
- Ordinances
- Elections
- Franchises
- Initiative, Referendum and Recall
- General Provisions
- Legal Provisions
- Transitional Provisions
- Nepotism, Prohibitions, and Penalties
- Review and Amendment of the Charter

The Commission added that they would like to see the Financial Procedures and Ordinances Procedures also addressed in the final Charter.

The Commission asked that an outline be placed in the next Agenda Packet.

7. Discuss and consider the Preamble or Introduction for the City of Crandall Charter-

The Commission discussed different Preambles to be used in the City Charter. The Commission chose options to be placed on the next agenda for final approval.

8. Discuss and consider the City of Crandall form of Government:

- A. Mayor – Council
- B. Strong Mayor – Council
- C. Council – Manager

The Commission discussed in detail the pros and cons of each type of government. Chairman Barton stated that she has done extensive research and has only found one City similar to the size of Crandall that used the Mayor – Council type of Government. City Attorney, Kent Hofmeister, stated that the Council – Manager type of Government is the most utilized in cities today.

Jon Capps made a motion to utilize the Council – Manager form of Government in the City Charter. Mike West seconded the motion. The motion carried with a unanimous vote of the Board.

The Commission held discussion on annexation, the addition of a Council Member, allowing the Mayor to vote, Term Limits and the time of each term. The following motions were made:

Mike West made a motion that the Charter provide that the Mayor shall be a voting member of the City Council. Ruth White seconded the motion. The motion carried with Katy Vaughan and Michael Jacobs opposing the motion.

Jennifer Hiser made a motion that the Charter provide that the number of seats on the City Council be increased by one to account for six members of the City Council and one Mayor. Cherie Williams seconded the motion. The motion carried with Katy Vaughan and Michael Jacobs opposing the motion.

4. Discuss and consider additional meeting dates -

The board decided to hold a meeting on February 6, 2020 beginning at 6:00 p.m. The Commission asked that meetings be held each Thursday in February.

9. Discuss and consider agenda items for February 13th, 2020 -

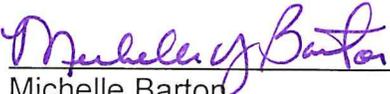
The Commission added following items to the next Agenda.

- Election to be held at large vs. Places
- Years per term of each elected official
- Term Limits

Ruth White asked to see data of the previous few year's elections to determine the number of Citizen's signing up to be placed on the ballot.

10. Adjourn –

Katy Vaughan made a motion to adjourn the meeting. Mike West seconded the motion. The motion carried with a unanimous vote of the Commission.



Michelle Barton
Chairman

Attest:



Bobbie Jo Taylor, TRMC
City Secretary