

**MINUTES
PARK BOARD OF THE CITY OF CRANDALL
Wednesday
August 7, 2019 at 7:00 p.m.**

President – Joe Huber

**Board Member – Aja Hopkins
Board Member – Nicole Bass**

**Board Member – Susan Hannush
Board Member – Kathy Larry**

City Staff:

Jana Shelton, City Manager
Bobbie Jo Taylor, City Secretary

Citizens:

REGULAR MEETING

1. Open Meeting, Invocation, Pledge of Allegiance.

City Manager, Jana Shelton, called the meeting to order at 5:02 p.m.

2. Roll Call

Kathy Larry was not in attendance. All other members of the Board were present.

3. Discuss Ordinance No. 041519A establishing a Park Board.

The Board discussed Ordinance No. 041519A with the City Manager and City Secretary. City Manager, Jana Shelton explained the board functions as well as the terms of office. Ms. Shelton advised the board that the City Council is looking into sending a different representative of the Council to the Park Board Meetings on a rotating basis.

4. Discuss the Master Park Plan.

City Manager, Jana Shelton, held discussions with the Board regarding the Master Park Plan. Ms. Shelton stated that the City has applied for grants in the past but ended up missing the grants by only a few points. Ms. Shelton stated that the Board could look into information on writing grants at the next scheduled Park Board meeting.

5. Presentation by City Manager, Jana Shelton, Parks Budget.

City Manager, Jana Shelton, briefed the Board on the Park Budget. Ms. Shelton explained that the General Fund Budget allows for \$4,000 to be used for park maintenance such as mulch or repairs to equipment. Ms. Shelton advised the board that she could provide them each with an itemized budget of the previous year.

6. Discuss and consider the appointment of a Park Board President.

Aja Hopkins made a motion to appoint Joe Huber as the Park Board President. Susan Hannush seconded the motion. The motion carried with Joe Huber abstaining from the motion.

7. Discuss and consider the appointment of a Park Board Vice President.

Susan Hannush made a motion to appoint Aja Hopkins as the Park Board Vice President. Nicole Bass seconded the motion. The motion carried with Aja Hopkins abstaining from the motion.

8. Discuss and consider the appointment of a Park Board Secretary.

Aja Hopkins made a motion to appoint Nicole Bass as the Park Board Secretary. Susan Hannush seconded the motion. The motion carried with Nicole Bass abstaining from the motion.

9. Discuss and consider the appointment of a Park Board Treasurer.

Aja Hopkins made a motion to appoint Susan Hannush as the Park Board Treasurer. Nicole Bass seconded the motion. The motion carried with Susan Hannush abstaining from the motion.

10. Discuss and consider selecting a date and time to meet each month for the regularly scheduled meetings.

Joe Huber made a motion to schedule the regular meeting for the 2nd Monday of each month to begin at 6:30 in the City of Crandall Court Chambers. Susan Hannush seconded the motion. The motion carried with a unanimous vote of the Board.


11. Discuss future Agenda Items.

The Board asked that the following items be placed on the Agenda for the regular scheduled meeting in September:

Trail plan/grants, long term focus for the board, and Incoming Developments over the next 5 to 10 years.

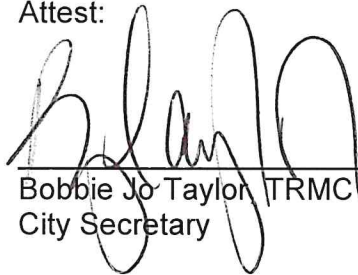
12. Adjourn.

Nicole Bass made a motion to adjourn the meeting at 5:35 p.m. Joe Huber seconded the motion. The motion carried with a unanimous vote of the Board.



Joe Huber
Park Board President

Attest:



Bobbie Jo Taylor, TRMC
City Secretary